MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

Held December 16, 1954

A regular meeting of the Board of Trustees of Ohio University was held in the Trustees' room, Cutler Hall, Athens, Ohio, at 11 a.m., December 16, 1954.

Chairman Joseph B. Hall called the meeting to order at 11 a.m., with the following members present: Messrs: C. Don McVay, Gordon K. Bush, Fred H. Johnson, H. E. Frederick, and John W. Galbreath. Mr. Harvey B. Jordan and Mr. Fred Crow were unable to attend.

Also present were: President John C. Baker, Messrs: B. T. Grover, L. F. Lausche, and Paul R. O'Brien.

The Chairman asked for objections to the minutes of the previous meeting, as distributed by the Secretary. There being no objections to the minutes of the meeting of October 6, 1954, the minutes stood approved as written by the Secretary.

There were no communications, petitions, or memorials.

Mr. O'Brien distributed copies of a financial report showing the following totals:

OHIO UNIVERSITY MONTHLY REPORT

Month Ending November 30, 1954

	Annual Appropriation	Vouchers Issued	Cash Balance	Outstanding Orders or Contracts	Unencumbered Balance
Personal Service	$2,429,046.08	$937,900.22	$1,491,145.86	$ -o-	$1,491,145.86
Maintenance	483,230.00	204,307.51	278,922.49	63,620.66	215,301.83
Rotaries	774,205.74	130,150.54	644,055.20	-o-	644,055.20
TOTALS	3,686,481.82	1,272,358.27	2,414,123.55	63,620.66	2,350,502.89

Mr. O'Brien reported that the room rates in the permanent residence halls would be increased effective September, 1955. Under the new schedule the following rates will apply: singles and doubles, $120.00 per semester; triples and quads, $90.00 per semester; rooms in cottages for women, $76.50 per semester; temporary units for men $58.50 per semester.

The Secretary called attention to the printed report of the Treasurer of Ohio University for the year ended June 30, 1954, copies of which were distributed to the members of the Board.

The Chairman called for the reports of the standing committees.

Mr. McVay reported that the Executive Committee had no report to make.

President Baker reported for the Faculty Relations Committee. The salary increases granted last year were well received by the faculty; we are requesting sizable increases for the next biennium. He reported also that several members of the faculty worked with commercial or industrial enterprises during the summer and he feels it is good for the business firms as well as for the further development of the individual faculty member.

Mr. Galbreath reported for the Athletics and Public Relations Committee. The football season just closed had been a successful one in every way, as the record of wins and losses were six wins and three losses. He also pointed out that the total receipts from football for the 1954 season were $24,047.00, compared to $17,939.00 for the previous year. This increase in receipts was due primarily to the elemination of Federal Admissions Tax on college football games, and the price increases of 50 cents per ticket on the home-coming game.

President Baker commented that he had received a friendly letter from the Harvard Athletic Department saying that they were well pleased with the two games with us and if in the future they schedule games outside the Ivy League they would be glad to consider Ohio University for a place on their schedule.

Mr. Johnson reported for the Finance Committee. In order to complete the East Green Dormitory Project it will require between three and three and one-half million dollars for construction. There was a general discussion of the need for completing the construction of dormitories on the East Green as soon as possible.

It was moved by Mr. Johnson, seconded by Mr. Bush, and unanimously carried, that the Secretary prepare a bond indenture and resolution to be acted upon at the next meeting of the Board of Trustees.

Mr. Johnson called the attention of the Trustees to the summary of the departmental budget that had been submitted to the Director for presentation to the One-Hundred-and-First General Assembly which convenes in January of 1955.

SUMMARY OF DEPARTMENTAL OPERATIONS AND BUDGET ESTIMATES

Item or Unit	Actual Expenditures 1953-54	Estimated Expenditures 1954-55	Budget Requests 1955-56	Budget Requests 1956-57
No. of full-time employes	735	790	830	830
A-1 Student Fees	$ 436,535	$ 683,000	$ 850,000	$1,000,000
A-1 Salaries	1,945,309	1,925,003	2,343,302	2,358,366
A-2 Wages	44,800	43,560	45,000	45,000
A-3 Unclassified				
Total Personal Service	$2,832,810	$2,651,563	$3,238,302	$3,403,366
Manintenance	506,166	506,760	604,000	604,000
Total PS & MT.	$2,932,810	$3,158,323	$3,842,302	$4,007,366
Additions and Betterments				
HB 654-671-10	159,844	6,050		
HB 655-672-816	66,779	936,000	5,520,000	
Department Totals	$3,159,433	$4,100,373	$9,362,302	$4,007,366

Mr. Johnson then presented the detail for the Additions and Betterments Budget Request that had been submitted to the Director of Finance, which totaled $5,520,000.

BUDGET ESTIMATES FOR THE BIENNIUM 1955-56 - 1956-57

G-Additions and Betterments
Lands and Buildings

Sub-Classifications		Requirements for 1956-57
G-1 Lands		200,000
G-2 Buildings		
	Completion Eng. Sci. Bldg.	900,000
	Education Classroom Bldg.	1,000,000
	Science Classroom Bldg.	1,000,000
	Laundry Bldg.	200,000
	Physical Educa. Bldg.	1,500,000
	Industrial Arts Bldg.	540,000
	Elevator Super Hall	30,000
G-32 Other Capital Outlay		
	Hard Surface Runway Airport	150,000
TOTALS		5,520,000

Mr. Johnson pointed out that we were collecting from students $10 per year as a Student Center fee. This fee approved by the Trustees was assessed originally at student request to build the present University Center. Students agreed that if the Trustees would use State appropriated money to complete the Student Center, they would be willing to continue to pay this fee until the cost of the building was met.

It was further pointed out that there may be a question as to the legality of using a specifically named fee as the "Student Center fee" for other buildings. After a general discussion it was moved by Mr. Johnson, seconded by Mr. Bush, and unanimously carried that a $5.00 "Building Fee" be assessed each semester against every student registered on the campus to replace the present so-called Student Center fee.

Mr. Frederick reported for the Library Committee. He reported that the Sesquicentennial year had been a period of increasing use of all library facilities. On several occasions during the present semester only ten or twelve seats were unoccupied in the Library. He reported that in spite of the anticipated increase in enrollment the present library building, if devoted strictly to library services, could probably handle all anticipated increases for the next twenty-five years without considering the construction of a new library building. He said there is a definite shortage of space to store archival material which has been received during the last few years.

It was suggested that the Administration might study the possibility of building a central department of archives under library control someplace on the campus.

Mr. Frederick further reported that the increase in library fees, effective this semester, will permit the improvement of the lighting in several important rooms in the present library building, and the converting of certain other rooms to library service as they can be released by the other departments now occupying them.

Mr. Frederick further reported that the restoration of recent cuts in appropriations for periodicals and magazines for library use is an urgent need to which attention should be given.

President Baker commented that the expanded use of Microfilm would be a great help in saving library space in the future.

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Mr. Bush, the chairman of the Planning, Building, and Land Purchase Committee, presented the following report. Condemnation proceedings are under way on the Jacobs property; the confused condition of the title is making this condemnation a rather tedious procedure.

He further reported that no action had been taken on the Beck condemnation proceedings because Mr. Lausche feels that this property can be purchased for the amount authorized without condemnation in a short while.

Mr. Bush then presented the following options for the Board's consideration:

√Lester	property,	12 Stella Avenue	$10,000
√Willeke	"	72 Richland Avenue	14,000
√Morris	"	8 Stella Avenue	7,500
Waggoner	"	74 Richland Avenue	10,000

Mr. Bush pointed out that this area was the best location for the establishment of a new physical education building, and that these properties should be acquired as soon as possible in order to have the proper location for the first wing of the new physical education building.

There was a general discussion of the prices of these properties, and it was finally agreed that the prices were reasonable considering the fact that they might be turned into business properties.

It was moved by Mr. Bush, seconded by Mr. Johnson, that the above listed properties be purchased by Ohio University at the prices indicated. This motion carried unanimously.

Mr. Lausche reported that in order to complete the East Green area, which would include two cafeterias with dormitory facilities located on the top floors, and a large dormitory building housing men, it would require between three and three and one-half million dollars.

After a discussion of this matter, Mr. Bush moved, seconded by Mr. Johnson, that the architectural firm of Potter, Tyler, Martin, and Roth be employed to furnish complete architectural services for construction of these three buildings on the East Green. This motion carried unanimously.

There followed a discussion of a new physical education building. After this discussion, Mr. Bush moved, seconded by Mr. Galbreath, that the Office of the State Architect and Engineer be requested to prepare complete architectural services for construction of the first section of the proposed physical education building. This motion carried unanimously.

Mr. Bush presented the following bids that had been received for the construction of the Commerce Building. Mr. Bush pointed out that these bids were within the money appropriated for the construction of this building, and he believed that the prices were reasonable, and moved that they be accepted by the Board. This motion was seconded by Mr. Johnson, and unanimously carried.

CLASSROOM BUILDING, COLLEGE OF COMMERCE, OHIO UNIVERSITY, ATHENS, OHIO

Item 1. GENERAL CONTRACT	The Knowlton Construction Co. Bellefontaine, Ohio	
	For the sum of	$603,810.00
Item 2. OUTSIDE DRAINAGE CONTRACT	The Gesling Co. Lancaster, Ohio	
	For the sum of	$ 9,850.00
Item 3. PLUMBING CONTRACT	The Gesling Co. Lancaster, Ohio	
	For the sum of.....	$ 27,500.00
Item 4. HEATING AND VENTILATING	The Gesling Co. Lancaster, Ohio	
	For the sum of	$ 81,250.00
Item 5. ELECTRICAL CONTRACT	Persha Electric, CInc. 69 N. Washington Ave. Columbus, Ohio	
	For the sum of	$43,500.00
Item 6. ELEVATOR CONTRACT	The Shepard Elevator Co. 5000 Brotherton Road Cincinnati 9, Ohio	
	For the sum of.....	$ 24,450.00

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Mr. Bush presented the following bids for the construction of Dormitory No. 10. He explained that the bids received made the cost per student of this building without furniture around $2800. He moved that these bids be accepted by the Board. Mr. Johnson seconded, and it was unanimously carried.

DORMITORY NO. 10 ON EAST GREEN, OHIO UNIVERSITY, ATHENS, OHIO

Item 1.	GENERAL CONTRACT	Knowlton Construction C. Bellefontaine, Ohio	For the sum of $618,600
Item 2.	PLUMBING CONTRACT	The National Co. 219 King Ave. Columbus, Ohio	For the sum of . . . . $ 66,300
Item 3.	HEATING AND VENTILATING	Conditioned Air, Inc. 715 Richard St. Charleston, W. Va.	For the sum of . . . . $ 37,642
Item 4.	ELECTRICAL CONTRACT	Conrath Electric Co. 35 East Carpenter St. Athens, Ohio	For the sum of . . . . $ 26,763

These are the base bids only, and do not include the finishing of the fourth floor. This will require an additional of approximately $40,000.00, which we will get out of the next bond issue.

Mr. Bush reported that the Federal Government had changed its regulations for federal aid for the improvement of the airport. He reported that he and Mr. Lausche filled in an application for federal aid, and he pointed out that there were no commitments made in their request and that it seemed to him that there was a possibility of obtaining federal aid without losing control of the airport.

The members of the Board recessed for a luncheon at President Baker's home.

The Chairman called the Board to reconvene at 1:30 p.m.

Under unfinished business, Mr. Lausche reported that the application for a TV channel was still pending and that he was attempting to keep this application alive without the expenditure of any money.

During the recess several members of the Board had been taken to view the Burson building and the lot adjoining it owned by Mrs. Ruth J. Brooks, located on West Union Street. There followed a general discussion of the possibility of purchasing the Burson building and relocating the present University Laundry in this building.

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Mr. Lausche pointed out that this would not be an ideal laundry building, however, by using our own workmen doing some remodeling it would be possible to rehabilitate this building in such a manner that it would be a satisfactory laundry building.

It was moved by Mr. Bush, seconded by Mr. Galbreath, that the purchase of the Burson building and the Brooks lot be approved for $27,500. This motion carried unanimously.

Mr. Bush reported he had been attempting to obtain faculty housing. He hopes that by next spring a proposal will be submitted to the Board of Trustees for the construction of rental units for faculty housing. Mr. Galbreath suggested that the University might guarantee occupancy and get private persons to construct the housing units with private capital. The report on this possibility will be submitted at the next meeting of the Board of Trustees.

Mr. Clark Myers, Dean of the College of Commerce, was then called upon to present his proposal for the establishment of a four-week course in advanced management for young executives in Ohio business firms.

Dean Myers pointed out that some business executives believe that the lack of capable personnel is one of the most critical long-range problems of business. This occurred because many companies did not hire a large number of well trained potential executives during the depression years and because the war years interferred with the opportunity of many to get business experience. Many universities throughout the country have developed programs of this type, however, there is no university in the state of Ohio which has developed a program that seems to fit the needs of the Ohio Management group. He pointed out that the physical facilities of Ohio University were adequate to provide for such a group and that the experience of President Baker in developing such a program at the Harvard Business School along with the experience of Mr. Gubitz with industry courses and branch work off-campus, and Dean Myers' own experience at the Harvard Business School will permit Ohio University to offer an effective program in this area. This program will be completely selfsupporting.

Chairman Hall then commented on the need for a program of this type. After a general discussion, it was moved by Mr. Galbreath, seconded by Mr. McVay, that the advanced management course be approved by the Board of Trustees to start in the summer of 1955. This motion carried unanimously.

President Baker reported that the Federal Reserve Banks of Pittsburgh, Cleveland, and Cincinnati were looking for a location where duplicate records of all the Federal Reserve Banks Transactions could be kept in an area that would be out of the critical area in case of an enemy attack. He pointed out that Athens seemed to meet the specifications of the Federal Reserve Board's location and that they desire to be located in a college town in order to use student help in keeping these records up to date.

It was then moved by Mr. Frederick, seconded by Mr. Johnson, that the President and the Chairman of the Building Committee be authorized to contact the Federal Reserve Board and offer them space, if necessary in the buildings of Ohio University, for the establishment of their emergency center. This motion carried unanimously.

President Baker was then called upon for his report. The enrollment increase of 800 since last year, approximately 17 per cent, was much higher than the percentage of increase of many other universities. This increase has overtaxed our eating facilities for men on East Green, and these crowded conditions will be worse next fall when we open two additional dormitories. It is hoped that the action taken earlier at this meeting approving the construction of two more cafeterias on East Green will take care of this crowded situation by the fall of 1956.

He also emphasized the need for more faculty in the years ahead as well as the importance of increasing the standards and quality of education in all state universities.

The President pointed out that a good faculty is essential to any successful operation, and that our present salary schedule makes it difficult for us to compete with business for good faculty members. He pointed out that in spite of this difficulty Ohio University's faculty members have received many honors. He listed the following among those receiving honors recently:

1. Fred Kershner - Fulbright to Australia - Invited to University of Wisconsin next semester
2. Paul Kendall - Ford Foundation Fellowship to England
3. C. L. Dow - Fulbright Scholarship to Japan
4. Paul Krauss - Fulbright Scholarship to Germany
5. Edward Hodnett - Conference Committee on Industry - College Relations
6. Carl Gustavson - Ford Foundation Fellowship
7. John Cady - Cornell University Fellowship and Fulbright Scholarship to Burma. Mrs. Cady also received a Fulbright award to accompany her husband.

Mr. Hall commented that the gain in enrollment was a good indication of the quality of the faculty.

The President thanked the Trustees for their backing during the Sesquicentennial Celebrations and reported it was of much more value to Ohio University than could have been expected. Not only was the scholarship drive a success, but Ohio University received much favorable comment from the Press in Ohio, and in many neighboring states; and that the faculty members had benefited by meeting and associating with outstanding visitors during the past year.

President Baker closed by again thanking the Trustees for their fine cooperation during the past year.

The Chairman then called the roll of members for comment.

Mr. Johnson reported that the Ohio University Sesquicentennial Fund Drive would end on December 31, 1954, however, the Fund would continue to accept gifts for scholarships and other purposes.

Mr. Johnson further reported that he had attended the maintenance employes' Christmas party the previous night and that he was happy to see the excellent spirit of the employes and their families at this party.

Mr. Johnson then moved, and it was unanimously seconded, that the Board of Trustees formally thank the following persons for their assistance and work during the Sesquicentennial Year; and that the Secretary be instructed to write them a letter of commendation.

Lt. Wayne Adams
Karl Ahrendt
Elizabeth Andersch
John C. Baker
Delores Barker
H. E. Benz
Richard Bitters
Janice Bixler
John Bolin
Gordon Bush
John G. Case, Jr.
Martha Cleveland
Donald R. Clippinger
Edna K. Connor
Roger Connor
Gilford W. Crowell
Frank B. Dilley
Margaret Davis
Margaret Deppen
Rush Elliott
William H. Fenzel
Lucille Henry Finsterwald
H. E. Frederick
W. S. Gamertsfelder
P. F. Good
Richard Goodrick
Gordon Gray
B. T. Grover
Albert C. Gubitz
Donald Hagquist
Martin L. Hecht
Elizabeth J. Herbert
William H. Herbert
Russell P. Herrold
Edward Hodnett
L. J. Hortin
Horace T. Houf
Mary Elizabeth Huck
E. H. Hudson
Maurel Hunkins
A. Wayne Jackson
Fred Johnson
Frank N. Jones
Vincent Jukes
Claude E. Kantner
Patricia Kurtz
Gail Fishel Kutz
George Starr Lasher
Luverne F. Lausche
Carr Liggett
C. N. Mackinnon
Robert W. McCreanor
Jean McFadden
Mary McGarey
Grosevenor S. McKee
Frederick H. McKelvey
Robert E. Mahn
L. C. Mitchell
William R. Morris
Eleanor P. Morrow
Dwight Mutchler
Clark E. Myers
Phillip Nye
Paul R. O'Brien
William H. Olpp
Patrick J. Ordovensky
Gaige B. Paulsen
Donald Pease
Harper Pendry
Kendall F. Query
Bonnie Ranville
Hazel P. Roach
Carl H. Roberts
Vivian M. Roberts
Dwight H. Rutherford
Emery Schaeffer
Peter B. Seel
Earl C. Seigfred
Emerson S. Sherow
Peter Shimrak
Charles Allen Smart
Charles L. Smith
Doris M. Sponseller
H. G. Stalder
Mary Stalder
E. J. Taylor
Rose Marie Peschan Thomas
A. T. Volwiller
Donald Way
Edna Way
David White
Carroll C. Widdoes
Clark E. Williams
Hiram Roy Wilson
Thomas M. Wolfe
Alice Edwards Wright
Edward B. Wright
Richard Yoo

There was no other comment from the members.

It was decided to hold the next meeting of the Board of Trustees at a date the latter part of March, to be determined definitely at a future time.

There being no further business, the meeting was adjourned.

Paul R Olsen

Secretary